

Kansas Department of Agriculture-Record Center-Pesticide & Fertilizer
109 SW 9th, Topeka, Kansas 66612
Telephone 785-296-3731 FAX: 785-296-0673

Fertilizer Product Registration Information

- Please submit with the original application, **\$25.00 per product and a complete label for each product.**
- Your company will receive a KDA Fertilizer Registration Certificate as confirmation of product registration. Please review this registration for accuracy of your fertilizer products, **notify KDA of any errors.**
- A product renewal form will be mailed to you before the expiration date of your product registration.
- It is the responsibility of the registrant to notify KDA of any contact or address changes; mail or fax any changes to our office.

Fertilizer Product Inspection Fee Information

- Companies registering fertilizer products **are required to file an affidavit semi-annually**, within 30 days after January 1 and July 1, covering preceding six month period.
- An affidavit **must** be filed on all fertilizer products registered in the State of Kansas, **even if no sales** occurred during the reporting period.
- A semi-annual tonnage inspection fee report will be mailed to you, at the address listed on your product registration form, prior to each reporting period.
- Pursuant to K.S.A. 2-1205, **an inspection fee of \$1.67 per ton,** is applied to all fertilizers shipped, sold or distributed in Kansas and must be remitted semi-annually with the affidavit.
- A penalty of **\$10.00 per day** will be assessed to all reports received after the 30 day reporting period.